

## ADRIA - Annual General Meeting

### Minutes of the Meeting (*Draft*)

#### **ADRIA: Leading Dispute Resolution in Alberta**

**May 30, 2024 - 6:15 p.m. - 8:00 p.m.**

**Zoom Online (<https://adric-ca.zoom.us/j/62207035486>)**

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#### **Present:**

*Stephen Carter-Edwards, President*  
*Barbara MacNeil, Past President*  
*JB Issacs, Treasurer*  
*Cindy Imppola, Secretary*  
*Dora Dang, ADRIC Representative*  
*Larissa Brell, Director*  
*Jill Mason, Director*  
*Lauren Bartlette, Director*  
*Kevin Magill, Director*  
*Aziz Bootwala, Director*  
*Lynn King, Executive Director*  
*Colm Brannigan, Guest*  
*Gary Lacasse, Executive Director, ADRIC*  
*Mike Schafler, President, ADRIC*

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#### **Regrets:**

*Andrea Menard, Vice President*

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#### **Attendees**

<i>Adam Germain</i>	<i>Matt Mortazavi</i>
<i>Arifa Virani</i>	<i>Monica Kreiner</i>
<i>Aron Ogletree</i>	<i>Paul Robertson</i>
<i>Bill deBARRES</i>	<i>Sara Alstrom</i>
<i>Bridgit Kong</i>	<i>Shari-Anne Doolaege</i>
<i>Clint Docken</i>	<i>Sharon Crooks K.C.</i>
<i>Donna Cross</i>	<i>Tammy Borowiecki</i>
<i>Elizabeth Bell</i>	<i>Tom W. Smith</i>
<i>Erin McLaughlin</i>	<i>Wendy Hassen</i>
<i>Flo Lye</i>	<i>Paul Conway</i>
<i>Gloria Lechky</i>	<i>Justin Poppwich</i>
<i>Jerry Crawford</i>	<i>Joanne Munro</i>
<i>Jillian Young</i>	

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# 2024 AGM Minutes (draft)

## 1.0 AGM Called to Order/Quorum Established

Stephen

Meeting commenced at 6:55 p.m.

## 2.0 Approval of Agenda

Stephen

- Add report from ADRIAC (President) No additions or changes

**MOTION:** To approve the agenda. Motion made by Stephen.

VOTE: Carried.

## 3.0 Approval of Minutes

Discussion:

- None

**MOTION:** To approve the minutes from the AGM Board meeting of June 1, 2023. Motion made by Stephen.

VOTE: Carried.

## 4.0 President's Report

Stephen

- As outlined in the attached Annual Report, page 5
- Over this year we did experience several positive changes, the first of which was our move to a new office and we welcomed our new executive director
- Thank you to the many staff and many volunteer contributors to ADRIA's success
- We don't need to remind you that the present time is very challenging, however, this said, keep your eyes on information that will roll out soon offering new opportunities for you to get involved
- Don't forget, ADRIAC is hosting the 50th AGM and Conference October 24 and 25, 2024. I hope to see you all there

## 5.0 Treasurer's Report (Appointment of Auditor)

JB Issacs

- As outlined in the attached Annual Report, page 10
- ADRIA ended 2023 in a positive position, that position was \$59,979
- In the coming year, future focused planning is recommended to ensure that revenue streams and services are in a position to grow and adapt to membership needs and changing environments in the provision of dispute resolution services and training arenas
- Suggest it is time for a greater action in two areas: First, the ways and means by which ADRIA can become--a more active and relevant dispute resolution referral service for organizations and to the public. Second, is it time that provincial statutes are required for those offering ADR services in Alberta to belong to a professional association such as ADRIA?

- The Board also created the Finance Audit and Risk Committee this year, this is outlined in the attached Annual Report, page 7

**MOTION:** To accept the Treasurer's report presented on page 10 of the Annual Report.

Motion made by JB.

VOTE: Carried.

**MOTION:** To accept the auditor Ho LLP for the 2024 Audit ending December 31, 2023.

Motion made by JB.

VOTE: Carried.

## 6.0 Executive Director Report

**Lynn**

- As outlined in the attached Annual Report, page 8
- Looking into the future, we need to address human resources and funding needs if we are to keep serving in the capacity we want to
- We need to keep developing our technology (IT) and website, it is our gateway for our members and the public
- We need quality courses with quality material that will serve dispute skills beyond our professional scope
- We want to grow by speaking of dispute resolution skills as Skills for Life!

## 7.0 Presentation of 2024/25 Board of Directors

**Stephen**

- Returning Directors, Stephen Carter-Edwards, Dora Dang, JB Issacs, Lauren Barlette, Jill Mason
- Welcome to new Directors Larissa Brell, Aziz Bootwala, Kevin Magill
- Welcome to new Ad Doc Directors Gerald Logue and Brigit Kong

## 8.0 Acknowledgements and Recognition

**Stephen**

- We say goodbye to Directors leaving: Andrea Menard, Cindy-Anne Imppola, Leda Stawnychko, Coreen Roth, Barbara MacNeil and Sharon Roberts. We want to thank you for your service, expertise and contributions

## 9.0 New Business

**Michael Schafler, President ADRIC**

- An ADRIC President welcome
- Thank you for the chance to connect and collaborate as a partner. As a membership organization, we are talking to all of our partners across the country; we need to generate more opportunities for our practitioners and working on a new roster, a new technology platform that will hopefully be rolling out in conjunction with our new arbitration rules

## 10.0 Thank you and Adjournment of AGM

- Meeting ended at 7:37 p.m.