

# 2022 Minutes

## ADR Institute of Alberta 2021 ANNUAL GENERAL MEETING June 16, 2022

### In person: Edmonton (10) / Calgary (13) and Online (12) Zoom

1. Barbara McNeil, President, declared quorum and called the meeting to order at 7:14 p.m. Approximately 35 members and guests were in attendance.
2. Moved by Sharon Roberts to accept the Agenda. Seconded by Diana Lowe. Carried.
3. Moved by Cindy Impolla to accept 2021 AGM Minutes. Seconded by Paul Blakeney. Carried.

#### 4. Reports:

- a) President's Report delivered by Barbara McNeil – **Received.**
  - o Thanked the many ADRIA members who volunteer on committees and by sharing their expertise.
  - o Thanked the staff for their hard work and your transition from the pandemic to the present.
  - o Thanked Board for their commitment and hard work.
  - o In 2019, the Board developed strategic priorities, Paul's report will provide you with progress on these priorities and the Board will be convening in September for further work in ADRIA's strategic plan.
- b) Treasurer's Report/ Auditor's Report for fiscal year 2021 Presented by Dora Dang, Treasurer
  - o Overall 2021 was challenging and complex. Despite this, ADRIA still Leads Dispute Resolution in Alberta. A shortfall is projected this year as revenues remain down due to the pandemic. 2021 expenses exceeded revenues by \$30,587.

Moved by Dora Dang to accept the audited financial statements as presented. Seconded by Paul Blakeney. **Carried.**

Moved by Dora Dang to appoint Ho LLP as Auditor for 2022. Seconded by Jerry Crawford. **Carried.**

- c) ADRIC Representative's Report Delivered by Barrie Marshall - Received**
- ADRIC has a new Executive Director, Gary Lacasse
  - Construction adjudication – over the last three years, we have worked with RICs and ADRIC to become a nominating authority for Alberta. ADRIC and ADRIA and RICS have collaborated with the Government of Alberta to confirm Prompt Payment legislation that will come into effect August 29, 2022.
  - Construction Adjudication training has been completed.
  - Complaints and discipline processes are underway.
  - Diversity and inclusion – a committee was struck two years ago. The committee will be sending out a survey to the membership.
  - The October 20-21, 2022, Annual Conference will be in Gatineau, Quebec, more details to come.
  - ADRIC will be undergoing strategic planning.
- d) Executive Director's Report Delivered by Paul Conway - Received**
- Annual report was posted online highlighting details of our strategic plan, statistics and more finitely how we are doing.
  - Comments on the challenges:
    - As the pandemic moved in the second year and beyond, government subsidies have ended.
    - Slow return to the investments in professional development (impacting revenue).
    - Impact to Human Resources (what is the new normal?). This also impacts considerations for the conventional office and classroom space, as our lease is up for renewal in December.
    - IT, our new platform has experienced problems which we continue to work through.
    - 2023 will be about adapting to the shifting ground. This also includes our provincial election and opportunities to continue discussions related to pursuing the regulation of ADR.

5. Presentation of 2022/2023 Board of Directors:

New Board Members: Andrea Menard, Stephen Carter-Edwards (3-year terms)

Returning Members: Barbara McNeil, Dora Dang, Amin Poonja, Paul Blakeney, Sharon Roberts, Sam Sele, Cindy Imppola.

Ad-Hoc Members: Jerry Crawford, Diana Lowe were appointed for a 2<sup>nd</sup> one-year term

Board Officers/Executive: Barbara McNeil (President), Paul Blakeney (Governance Chair), Sam Sele (Treasurer), and Cindy Imppola (Secretary). Our Vice President will be determined at a future date.

Dora Dang has been appointed the ADRIC representative for a three-year term.

Outgoing Board members: Barrie Marshall, Ali Ansell and Kevin Kelly.

6. New Business – none.

7. Acknowledgements and Recognition:

Barrie Marshall, Kevin Kelly and Ali Ansell have been so instrumental in supporting the ADR community on the Board. Thank you so much for your service and dedication.

8. The meeting was adjourned at 8:07 p.m

In attendance:

Online:

Andrea Menard

Ann \_\_\_\_

Brenda Arsenault

Darcy Tkachuk

Deb Kocay

Jim McCartney

Marilyn Hood

Monica \_\_\_\_

Sam Sele

Susan Kennedy

Ali Ansell

Barbara McNeil

In Calgary:

Diana Lowe

Paul Blakeney

Dora Dang

Jerry Crawford

Nancy Payne

Barrie Marshall

Florence Lye

Paul Robertson

Liz Borger

Paula Drouin

Stephen Carter-Edwards

Penny Woodcock

John Welborn

In Edmonton:

Paul Conway

Tammy Borowiecki

Sharon Roberts

Cindy Imppola

Karen Popoff

Carrie Madu

Anna Leparco

Jillian Young

Cordene Gerlat

Arifa Viran