

2021 Minutes

ADR Institute of Alberta 2021 ANNUAL GENERAL MEETING June 10, 2021

Online via Zoom

1. Barbara McNeil, President, declared quorum and called the meeting to Order at 5:11 p.m. Approximately 50 members and guests were in attendance.
2. Moved by Dora Dang to accept the Agenda. Seconded by Stan _____. Carried.
3. Moved by Dora Dang to accept 2019 AGM Minutes. Seconded by Stan _____. Carried.
4. ADRIC President Elton Simoes brought greetings and an update on ADRIC activities.
 - Thanked ADRIC board members and ADRIA's ADRIC representative for their efforts in keeping things running smoothly throughout the pandemic.
 - Encouraged everyone to look to the future in our post-pandemic world.
 - Emphasized the importance of working together with affiliates.
 - Emphasized the importance of diversity and inclusion. A committee will be created at ADRIC to look for opportunities to promote diversity and inclusion at ADRIC.
 - Highlighted the new training for Arbitrators.
5. President's Report delivered by Barbara McNeil – **Received**.
 - Thanked the many ADRIA members who volunteer on committees and by sharing their expertise.
 - Thanked the staff for their response to the pandemic.
 - Thanked Board for their commitment and hard work.
6. The Auditor's Report for fiscal year 2020 Presented by Dora Dang, Treasurer
 - Overall revenue exceeded expenses by \$34,613.

Moved by Dora Dang to accept the audited financial statements as presented.
Seconded by Cindy Imppola. Carried.

Moved by Dora Dang to appoint Ho LLP as Auditor for 2021. Seconded by Sharon Roberts. Carried.

C) ADRIC Representative's Report Delivered by Barrie Marshall - Received

- Discussed prompt payment adjudication initiative.
 - Prompt payment legislation provides for an expedited payment process plus adjudication during construction projects.
 - ADRIC is a major contributor. Most provinces and GOC are in process of implementing pp legislation. Ontario's legislation is already operational and adjudications are taking place.
 - Barrie Marshall, along with Paul Conway, have participated in many stakeholder engagement sessions with the Government of Alberta in order to give expertise about how best to roll out this new initiative.
 - The vision for this initiative is enclosed in, "A model framework for construction adjudication across canada", a document posted on the ADRIC website.
 - The training program is a cornerstone of the initiative and includes 3 modules that can be taken separately:
 - Module 1: An in-depth overview of what construction adjudication is
 - Module 2: Representatives and Industry Professionals
 - Module 3: People wanting to become construction adjudicators

E) Executive Director's Report Delivered by Paul Conway - **Received**

- ADRIA has been able to thrive throughout the pandemic
- Thanks to ADRIA's tremendous efforts during the last year of challenges
- ADRIA's board has created a statement on diversity and inclusion, and continue to find ways to put the statement into action.
- Active over the last year re: government relations, some of the topics including condominium dispute resolution and prompt payment adjudication.
- Re ADR Education: ADRIA has gone online and will maintain an invigorated online presence even post-covid.
- This has opened up a new revenue stream for ADRIA moving forward
- In person classes will return in tandem with the online options.
- The Q Med designation submission moratorium remains while the affiliates wait for clarity about designation standards.

7. Changes to ADRIA Bylaws (Kevin Kelly)

- Bylaw 4.2 has been changed. Highlights:
 - i. Up to 2 non-elected directors will be invited by the board on an ad hoc basis to better inform the board and move forward on ADRIA's strategic objectives
- Bylaw 4.3 has been changed. Highlights:
 - i. The language around 'elected' and 'non-elected' members have been changed

- Bylaw 4.4 has been changed. Highlights:
 - i. Changes were made to allow for more flexibility regarding number of board members and term length.
- 8. Presentation of 2020/2021 Board of Directors- Barbara McNeil acknowledged returning Board members (Barbara McNeil, Dora Dang, Barrie Marshall, Kevin Kelly, Amin Poonja, Ali Ansell, Paul Blakeney, Sharon Roberts and Sam Sele) and welcomed new member Cindy Imppola.

Acknowledged and thanked outgoing Board member Michelle Bonnici who has served on the Board for many years and provided many outstanding contributions to ADRIA.

- 9. New Business – none.
- 10. There being no further business, the AGM was closed at 6:13 p.m

Staff and Board remained online to answer general questions from the membership.