ADRIA BOARD MEETING AGENDA

Friday, September 26 , 2014 6 – 9 pm

Dinner at the Silver Dragon, 106 3 Ave SE, Calgary, AB T2G 0B6
(403) 264-5326

and

Saturday, September 27, 2014 8:30 am – 3:00 pm

at Davis LLP offices

Suite 1000, 250 – 2nd Street SW, Calgary, AB

Benchmark Timings	#	Topic\Title	Action	Role	Ref Materials
8:30 am	**1**	**WELCOME & AGENDA REVIEW**			
	1.1	Welcome/Call to order	Record time	Wendy	
	1.2	Review of Agenda Items and addition of any items	Review and Amend/Adopt	Wendy	1.2
8:40 am	**2**	**MINUTES OF PREVIOUS MEETING(S)**			
	2.1	June 21, 2014	Review and Adopt	Wendy	2.1
8:45 am	**3**	**In-camera session (optional)** Any issues other than Strategic Planning			
9:00 am	**3.1**	**ANNUAL STRATEGIC PLANNING SESSION (SPS)** Overview of ADRIA Vision, Mission, Values and Guiding Principles		Rick	
9:30 am		**Environmental Scanning**		Rick/Paul	3.2
10:30 am		**Break** (adjusted as required)			
10:45 am		**Strategic Directions and Strategies** Update and prioritize for 2015		Rick	
11:45 am		**SPS General Discussion** Targets of opportunity, etc. Summary and conclusion		Rick/Wendy	
12:00 pm		**Lunch**			
12:30 pm	4	**Business arising**			
	4.1	MoU AAMS/ADRIA Relations	Update	Mike	4.1
	4.2	ADRIC/ADRIA Insurance issues	Update	Paul	4.2

	4.3	Terms of Reference for Regional (ADRIC) Designation Committees	Approval	Paul	4.3.1 4.3.2
	4.4	Replacements for Jim Willson	Approval	Paul	4.4.1 4.4.2 4.4.3 4.4.4
	5	**Bylaw and Policy updates**			
	5.1	Complaints Policy/Dispute Resolution (Agenda item 4.3 from Nov. 22, 2013)	Review and Adopt	Joanne & Paul	
	6	**Reports (*mandatory)**			
	6.1	President		Wendy	
	6.2 6.2.1 6.2.2	ED* 2014 Professional Development Report ADR Membership categories - National		Paul	6.2.1 6.2.2
	6.3	Treasurer*		Mike	6.3
	6.4	Governance Committee		Stan	
	6.5	Board Committees/Task Forces		Wendy & Joanne	6.5
	6.6	ADRIC Representative* -Term of office		Chuck	6.6.1
	7	**New Business**			
	7.1	ED Contract and Evaluation Process	Discussion	Wendy/Stan	
	7.2	2015 ADRIC Conference/2015 ADRIA AGM	Information	Paul	
	7.3	Designation Statistics National	Information	Paul	7.3
	7.4	Volunteer Mediators Study	Information	Paul	7.4
	7.5	New ADRIA staff – Jennifer Warren, Manager of Marketing and Communications and Social Media	Information	Paul	7.5
	7.6	MoUs with ADR not-for-profit organizations and charities (PMAST)	Approval	Paul	7.6 7.6.1
	7.7	Reforming the Family Justice System initiative (RFJS)	Information	Paul	7.7
	7.8	ADRIC Marketing Committee	Information	Paul	7.8.1 7.8.2
	8	**Link to Membership**	Discussion		
	8.1	Content of next On Board		Barrie	

	8.2	Directors attendance at Membership events		Wendy	
	9	**Learning Opportunities**	Discussion		
	10	**Calendar Review**			
		-International CR Day: 16 October 2014 -ADRIC Conference Montreal: 23, 24 October 2014 -ADRIC Conference 2015: Calgary	Information		
	11	**Next Board of Directors Meetings**			
		-28, 29 November 2014 (EDM) Budget and ED Review	Information		
3.00 pm	12	**Termination/Adjournment**		Wendy	

Residual issues:

A. Governance Committee to rewrite Board Policies
B. Privacy + CASL Legislation