**ADRIA BOARD MEETING AGENDA**

**Saturday September 22, 2012 8:30 AM**

**2nd Floor Boardroom**

**10707 – 100 Ave Edmonton AB**

| Time | # | Topic\Title | Action | Role | Ref Materials |
|---|---|---|---|---|---|
| **8:30 am** | **1** | **WELCOME & AGENDA REVIEW** | | **Chair** | |
| 8:30 am | 1.1 | Welcome guests – new Board members, etc | | ALL | |
| 8:35 am | 1.2 | Review of Agenda Items and addition of any items | Review and Amend | ALL | |
| **8:45 am** | **2** | **MINUTES OF PREVIOUS MEETING(S)** | | **Chair** | |
| 8:45 am | 2.1 | Review & Adoption of Previous Board Meeting Minutes | Review and Adopt | ALL | Att #1 |
| 8:50 am | 2.2 | Review of Executive Committee Meeting Minutes | Review & Accept as Information | ALL | Att#2 |
| **9:00 am** | **3.0** | **ACTIONS ARISING FROM PREVIOUS MEETINGS (Old Business)** | | **ALL** | |
| 9:00 am | 3.1 | Transition | Review | Transition Committee | |
| 9:00 am | 3.1.1 | Transition Checklist | Update | Joanne, Wendy, Pete | Att#3 |
| 9:20 am | 3.1.2 | Service Agreement ADRIA/AAMS | Confirm / Sign | Chuck, Don | |
| 9:30 am | 3.1.3 | AAMS / ADRIA relations | Overview | ALL | |
| **9:45 am** | | **BREAK** | | **ALL** | |
| 10:00 am | 3.2 | Staff / EDs Reorganization | Update | Wendy, Joanne | |

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| 10:10 am | 3.2.1 | Draft ADRIA Budget to December 31, 2012 | Propose | Erika, Pete | Att#4 |
| 10:20 am | 3.2.2 | Office Space (options ) | Report | Erika, Pete, Alex | Att#5<br>Att# 5a |
| 10:40 am | 3.3 | ADRIA Standing Committees | Report / Proposal | Wendy, Joanne, Pete | Att#6 |
| 11:00 am | 3.4 | 2013 Conference | Discussion | Alex | |
| | | | | | |
| **11:15 am** | **4.0** | **REPORTS** | | | |
| 11:15 am | 4.1 | Finance Committee Report | Report | Irene | Separate emails |
| 11:25 am | 4.2 | ED – Education Report | Report | Erika | Att#7a<br>Att#7b |
| 11:35 am | 4.3 | ED – Membership Report | Report | Pete | Att#8 |
| | | | | | |
| **11:45 am** | | **LUNCH** | | **ALL** | |
| | | | | | |
| **12:15 pm** | **5.0** | **NEW BUSINESS** | **ALL** | | |
| 12:15 pm | 5.1 | ADRIA Policy Development | ALL | Joanne, Wendy | |
| 12:45 pm | 5.1.1 | Complaints Policy | Report | Pete, Joanne | |
| 1:00 pm | 5.2 | Board Recruitment / Treasurer Replacement | Report | Chuck | |
| 1:10 pm | 5.3 | Minutes / Agenda Formatting & Content | Discussion | ALL | |
| | | | | | |
| **1:20 pm** | **6.0** | **OTHER ITEMS** | | | |
| **1:20** | **6.1** | **ADRIA Response to Law Society Invitation for Comments** | | | |

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| **1:30 pm** | **7.0** | **BOARD CALENDAR REVIEW** | | | |
| **1:30 pm** | **7.1** | **Timing of ADRIA & AAMS Board meetings** | | | |
| | | | | | |
| **1:45 pm** | **8.0** | **NEXT MEETING** | | | |
| 1:45 pm | | Date:<br>Time:<br>Location: | | | |
| | **9.0** | **ROUNDTABLE EVALUATION ???** | | | |
| **1:50 pm** | | | | | |
| **2:00 pm** | **10.0** | **ADJOURN** | | | |