ADRIA BOARD MEETING AGENDA

Friday, November 18, 2016 – Dinner 6-8 pm at

Sawmill

5505-101 Avenue, Edmonton, AB T6A 0G7, 780-469-4090

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Saturday, November 19, 2016 - Board of Directors meeting 8 am – 4 pm

ADRIA classroom CE203 - Concordia University

Benchmark Timings	#	Topic\Title	Action	Role	Ref Materials
FRIDAY 6-8 pm		**Dinner at Sawmill**			
SATURDAY		**ADRIA classroom CE203 - Concordia University**			
8 am	**1**	**WELCOME & AGENDA REVIEW**			
	1.1	Welcome/Call to order	Record time	Dolores	
	1.2	Review of Agenda Items and addition of any items	Review & Amend/Adopt	Dolores	1.2
8:05 am	**2**	**MINUTES OF PREVIOUS MEETING(S)**			
	2.1	September 10, 2016 (Board meeting)	Review & Adopt	Dolores	2.1
8:10 am	**3**	**Declarations of Conflict of Interest**			
8.15 am	**4**	**Business arising (ADRIA)**			
	4.1	AAMS representation	Update	Barrie	
	4.2	Participation in Law Day events	Update	Paul	
	4.3	PRT representation	Update	Dolores/Stan	
	4.4	Qualitative feedback on ADRIA training	Update	Paul	
	4.5	Board Minutes online	Update	Paul	
	4.6	Ft. McMurray insurance proposal	Update	Paul	
	4.7	Complaint files	Update	Paul/Barrie	
	4.8	Community Mediation	Update	Paul	
9:15 am	**5**	**ADRIA Bylaw and Policy updates**			
	5.1	ADRIA Advertising Policy	Update	Paul	
	5.2	ADRIA Course Monitoring Policy	Update	Michelle	
	5.3	LINK Membership	Update	Michelle	
9:30 am		**Health break**			

9:45 am	**6**	**Reports (*mandatory)**			
	6.1	President		Dolores	
	6.2	ED*		Paul	6.2
	6.3	Treasurer*		Kevin	6.3.1 6.3.2 6.3.3
	6.4	Governance Committee -Board Evaluation		Michelle	6.4.1 6.4.2
	6.5	Board Committees/Task Forces -White Paper Action Plan Committee		Alasdair/ Paul	6.5.1
	6.6	ADRIC Reports -ADRIC Conference -ADRIC Rep -MoU Task Force (6.6.1) -Presidents' Round Table (PRT)- no meeting -Other ADRIC Committees (as required) -Advocacy -Membership & Marketing -Roster Development -Insurance -Education		Dolores/Paul Wendy* Wendy Stan/Paul	6.6.1
11:00 am	**7**	**ADRIA/ADRIC – specific issues (Arising/New)**			
	7.1	ADRIC Rep Terms of Reference	Discussion	Dolores/ Wendy	7.1
11:30 am	**8**	**New Business**			
	8.1	ADRIA/AAMS Grant proposals	Info & Discussion	Paul	
	8.2	2017 ADRIA Budget	Review & Comment	Paul/Kevin	8.2.1 8.2.2
	8.3	Evaluative ADR	Discussion	Paul	8.3
	8.4	CAB MoU	Discussion	Paul	8.4
	8.5	IMI survey	Information	Paul	8.5
	8.6	Edmonton ADR Luncheons	Update	Paul	
	8.7	Law Society complaint process vis-à-vis ADR	Discussion	Paul	8.7
	8.8	Full members not renewed 2016	Information	Paul	8.8
	8.9	Recent Legal Precedents	Information	Paul	8.9.1 8.9.2
12:30 pm		**Lunch**			

1:00 pm		**In-Camera Sessions** -Marketing & Communications -Strategic Planning			
As required		**Health Break**			
3:00 pm	**9**	**Learning Opportunities – next meeting(s)**		Paul	
	9.1	January, March	Discussion	Dolores	
3:10 pm	**10**	**Link to Membership, Events & Opportunities**			
	10.1	Content of next 'On Board'	Discussion	Barrie	
	10.2	Invitations to next Board Dinner (Jan 20, CGY)	Discussion & Decision	Dolores	
3:15 pm	**11**	**Calendar Review**			
			Information & Discussion	ALL	
		Board of Directors Calendar			
		-Jan 20, 21 2017 –CGY -March 17, 18 2017 – EDM -May 25-27 2017 – CGY (AGM & Orientation)	Information	ALL	
3:20 pm	**12**	**In-camera session**		Board	
3.30 pm (NLT 4 pm)		**Termination/Adjournment/Reflection**		Dolores	