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October 2, 2013
(Dictated September 30, 2013)

DELIVERED BY: Email mjmhokanson@bryanco-cgy.com

ADR Institute of Alberta
c/o Bryan & Company
320, 903 - 8th Avenue S.W.
Calgary, Alberta T2P 0P7

Attention: Michael Hokanson, Treasurer ADRIA

Dear Sirs:

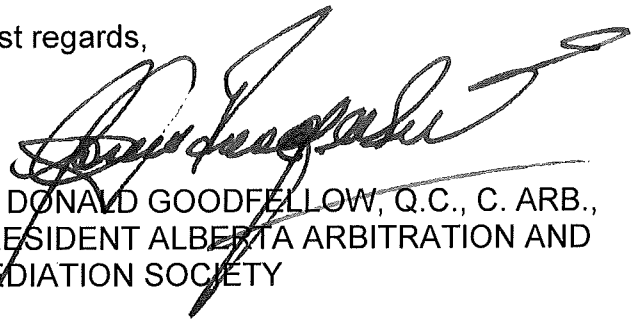
Re: ***Alberta Arbitration and Mediation Society (AAMS) Loan to Alternative Dispute Resolution Institute of Alberta (ADRIA)***
Our File: 15890-373

As I reported at the ADRIA Board Meeting on the 28th of September 2013 in Edmonton the Board of Directors of AAMS had its Board meeting on the 27th of September 2013 and agreed to extend the term of the loan repayment from 12 months to 18 months. I am enclosing a photocopy of a document entitled "Initial Loan Values" showing the payment of interest and principal and the reducing balance for full payment over a period of 18 months.

*Founding Fellow & Governor, Canadian College of Construction Lawyers
*Member of the Law Societies of Alberta, British Columbia, Yukon and Northwest Territories
*Chartered Arbitrator, ADR Institute of Canada, Inc.

I trust this is acceptable.

Best regards,



W. DONALD GOODFELLOW, Q.C., C. ARB.,
PRESIDENT ALBERTA ARBITRATION AND
MEDIATION SOCIETY

WDG/del
Enclosure

cc: Pete Desrochers, email: petedesrochers@gmail.com (with enclosure)
Jim Bancroft, Q.C., President ADRIA, email: jbancroft@davis.ca (with enclosure)

Initial Loan Values

Loan Amount:	$15,056.21	Number of Payments:	18
Annual Interest Rate:	1.5000%	Periodic Payment:	$846.42
Loan Date:	07/01/2013	1st Payment Due:	07/15/2013
Payment Frequency:	Monthly	Last Payment Due:	12/15/2014
Total Interest Due:	$169.38	Total All Payments:	$15,225.59

Payment Schedule

#/Year	Date	Payment	Interest	Principal	Balance
Loan:	07/01/2013				15,056.21
1/1	07/15/2013	836.38	8.78	827.60	14,228.61
2/1	08/15/2013	846.42	17.79	828.63	13,399.98
3/1	09/15/2013	846.42	16.75	829.67	12,570.31
4/1	10/15/2013	846.42	15.71	830.71	11,739.60
5/1	11/15/2013	846.42	14.67	831.75	10,907.85
6/1	12/15/2013	846.42	13.63	832.79	10,075.06
	2013 Y-T-D:	5,068.48	87.33	4,981.15	
	Running:	5,068.48	87.33	4,981.15	
7/1	01/15/2014	846.42	12.59	833.83	9,241.23
8/2	02/15/2014	846.42	11.55	834.87	8,406.36
9/2	03/15/2014	846.42	10.51	835.91	7,570.45
10/2	04/15/2014	846.42	9.46	836.96	6,733.49
11/2	05/15/2014	846.42	8.42	838.00	5,895.49
12/2	06/15/2014	846.42	7.37	839.05	5,056.44
13/2	07/15/2014	846.42	6.32	840.10	4,216.34
14/2	08/15/2014	846.42	5.27	841.15	3,375.19
15/2	09/15/2014	846.42	4.22	842.20	2,532.99
16/2	10/15/2014	846.42	3.17	843.25	1,689.74
17/2	11/15/2014	846.42	2.11	844.31	845.43
18/2	12/15/2014	846.49	1.06	845.43	0.00
	2014 Y-T-D:	10,157.11	82.05	10,075.06	
	Running:	15,225.59	169.38	15,056.21	

This loan is using the normal amortizing method.

Final payment amount adjusted by 0.07 due to rounding.