Thanks Janet

Truus - please make an informational note on the Board's June agenda

Paul Conway | ***Executive Director***

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From: ADRIC - Janet McKay [mailto:janetmckay@adric.ca]
Sent: May-05-16 12:41 PM
To: Paul Conway
Cc: Truus Souman; Chuck Smith; ADRIC - Morgan Horst; ADRIC - Mena Sestito
Subject: RE: Certificates

I will bring to ADRIC Finance committee, thanks.

Janet

416-487-4733 ext 105
877-475-4353 ADRIC.ca

From: Paul Conway [mailto:paul@adralberta.com]
Sent: Thursday, May 05, 2016 1:24 PM
To: ADRIC - Janet McKay
Cc: Truus Souman; Chuck Smith; ADRIC - Morgan Horst; ADRIC - Mena Sestito
Subject: RE: Certificates

My question pertained only to the **designation fees** since, as you know, we already submit membership fees on a quarterly basis (based on anniversary date renewals).

Janet - We still face challenges explaining why they pay 100% for a 7-8 month period. Do you need our Board to raise the question formally, or is this an operational decision?

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From: ADRIC - Morgan Horst [mailto:morgan@adric.ca]
Sent: May-05-16 11:19 AM
To: Paul Conway; ADRIC - Janet McKay; ADRIC - Mena Sestito
Cc: Truus Souman; Chuck Smith
Subject: RE: Certificates

National does not prorate the national dues portion of full memberships until after July 1 and designations follow the same logic.

This of course would be a National board decision to change.

Morgan Horst
Accountant/CRM Manager
Commis comptable/administrateur de l'informatique

ADR Institute of Canada
Institut d'arbitrage et de médiation du Canada ™/MC

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unsubscribe/*désabonner*
ADRIC 2016 Conference - October 12-14, 2016
IMI Global Pound Conference - October 12, 2016
Ritz-Carlton, Toronto

From: Paul Conway [mailto:paul@adralberta.com]
Sent: Thursday, May 05, 2016 1:16 PM
To: ADRIC - Janet McKay; ADRIC - Mena Sestito; ADRIC - Morgan Horst
Cc: Truus Souman; Chuck Smith
Subject: RE: Certificates

Janet/Mena/Morgan - Since the fees are already prorated for Q3 and Q4, would ADRIC consider further prorating the designation fee for Q2? (ie 75% after April 1st).
It is proving difficult to explain to our members why they are paying 100% when their applications are only approved in the May/June timeframe.

Paul Conway | ***Executive Director***
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From: Truus Souman
Sent: May-05-16 11:10 AM
To: Paul Conway
Subject: FW: Certificates

From: ADRIC - Morgan Horst [mailto:morgan@adric.ca]
Sent: May-05-16 11:08 AM
To: Truus Souman
Subject: RE: Certificates

Jan 1 100%
Jul 1 50%
Oct 1 25%

Morgan Horst
Accountant/CRM Manager
Commis comptable/administrateur de l'informatique

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From: Truus Souman [mailto:membership@adralberta.com]
Sent: Thursday, May 05, 2016 12:49 PM
To: ADRIC - Morgan Horst

Cc: Paul Conway
Subject: RE: Certificates

Good morning Morgan,

How do you break this down?
Is it from the 1 of July prorated on a sliding scale, or is it just 50% after July 1st?
Can you please explain?

Truus.

From: ADRIC - Morgan Horst [mailto:morgan@adric.ca]
Sent: May-05-16 8:22 AM
To: Truus Souman
Subject: FW: Certificates

Truus:

Designation annual fees are not prorated until after July 1.

Morgan Horst
Accountant/CRM Manager
Commis comptable/administrateur de l'informatique

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From: ADRIC - Mena Sestito
Sent: Thursday, May 05, 2016 9:24 AM
To: ADRIC - Morgan Horst
Subject: FW: Certificates

M., please let Truus know about our designation fee structure.
Thanks,

Mena

From: Truus Souman [mailto:membership@adralberta.com]
Sent: Wednesday, May 04, 2016 11:13 AM
To: ADRIC - Mena Sestito
Subject: Certificates

Good morning Mena,

Leanne Young was charged the full year designation fee. Should hers not be pro rated, since she got her designation in May?

Looking forward to your answers.

Cheers,

Truus Souman | *Executive & Membership Coordinator (part-time)*

ADR Institute of Alberta

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