ADR Institute of Alberta
Budget
January through December 2016

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
Income													
4000 · Membership Revenue													
4010 · Membership Fees													
4011 · Full Member	12,980.00	11,505.00	20,945.00	15,340.00	5,310.00	5,605.00	4,425.00	9,735.00	10,620.00	5,310.00	5,605.00	4,720.00	112,100.00
4012 · Associate Member	2,000.00	1,500.00	1,875.00	1,875.00	1,625.00	1,750.00	1,125.00	2,250.00	2,125.00	1,875.00	1,125.00	1,250.00	20,375.00
4014 · Affiliate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4015 · Administration Fee	950.00	550.00	1,000.00	600.00	300.00	450.00	350.00	850.00	500.00	550.00	300.00	400.00	6,800.00
4016 · Less ADRI Dues	-3,916.00	-3,471.00	-6,319.00	-4,628.00	-1,602.00	-1,691.00	-1,335.00	-2,937.00	-3,204.00	-1,602.00	-1,691.00	-1,424.00	-33,820.00
4010 · Membership Fees - Other													0.00
Total 4010 · Membership Fees	12,014.00	10,084.00	17,501.00	13,187.00	5,633.00	6,114.00	4,565.00	9,898.00	10,041.00	6,133.00	5,339.00	4,946.00	105,455.00
4020 · Directory	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
4030 · Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4040 · Marketing	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
4050 · Networking	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	3,000.00
4000 · Membership Revenue - Other													0.00
Total 4000 · Membership Revenue	12,514.00	11,584.00	18,001.00	13,687.00	7,633.00	6,614.00	5,065.00	10,398.00	10,541.00	8,133.00	5,839.00	5,446.00	115,455.00
4100 · ADR Business Services													
4110 · CAMVAP	9,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	62,600.00
4120 · Corporate Member	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	10,000.00
4130 · National Rules	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	10,000.00
4140 · Roster Administration	300.00	300.00	300.00	300.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	5,200.00
4150 · Outsourcing (PADR's)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4160 · ADR Centre Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4170 · DRN Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4100 · ADR Business Services - Other													0.00
Total 4100 · ADR Business Services	10,100.00	5,100.00	7,100.00	7,100.00	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00	87,800.00

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	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
4200 · Professional Dev & Education													
4210 · Certificate Programs	25,800.00	27,000.00	28,200.00	38,400.00	16,200.00	18,000.00	42,000.00	18,000.00	22,800.00	48,000.00	64,800.00	0.00	349,200.00
4215 · ADRIC License	0.00	0.00	-2,922.00	-2,922.00	-2,922.00	-2,922.00	-2,922.00	-2,922.00	0.00	-2,922.00	-8,766.00	0.00	-29,220.00
4220 · Specialty & Professional Dev	0.00	3,600.00	0.00	0.00	9,300.00	14,400.00	0.00	0.00	0.00	10,800.00	0.00	0.00	38,100.00
4230 · Contract Training	0.00	0.00	0.00	5,700.00	5,700.00	5,700.00	0.00	0.00	5,700.00	5,700.00	5,700.00	0.00	34,200.00
4240 · Public Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4250 · Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	10,000.00	7,500.00	0.00	0.00	25,000.00
4260 · Designation & Accreditation													
4261 · Application Fee	0.00	0.00	4,800.00	0.00	0.00	0.00	0.00	0.00	2,800.00	0.00	0.00	0.00	7,600.00
4262 · Assessments	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00	475.00	0.00	0.00	0.00	950.00
4263 · Equivalency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4260 · Designation & Accreditation - Other													0.00
Total 4260 · Designation & Accreditation	0.00	0.00	5,275.00	0.00	0.00	0.00	0.00	0.00	3,275.00	0.00	0.00	0.00	8,550.00
4200 · Professional Dev & Education - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 4200 · Professional Dev & Education	25,800.00	30,600.00	30,553.00	41,178.00	28,278.00	35,178.00	39,078.00	22,578.00	41,775.00	69,078.00	61,734.00	0.00	425,830.00
4900 · Other Income													
4920 · Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4910 · Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4930 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4940 · Rental Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4900 · Other Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 4900 · Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	48,414.00	47,284.00	55,654.00	61,965.00	43,211.00	49,092.00	51,443.00	40,276.00	59,616.00	84,511.00	74,873.00	12,746.00	629,085.00

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	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
Expense													
5000 · Member Expense													
5010 · Directory	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5020 · Marketing/Promotion Materials	500.00	500.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	3,000.00
5030 · Networking	0.00	0.00	0.00	100.00	1,500.00	100.00	0.00	0.00	100.00	1,500.00	100.00	0.00	3,400.00
5090 · Staff Support	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	3,498.00	41,976.00
5000 · Member Expense - Other													0.00
Total 5000 · Member Expense	3,998.00	3,998.00	3,698.00	3,798.00	5,198.00	3,798.00	3,698.00	3,698.00	3,798.00	5,198.00	3,798.00	3,698.00	48,376.00
5100 · ADR Business Service													
5110 · CAMVAP	4,815.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	4,315.00	52,280.00
5120 · Corporate Membership	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 · National Rules	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 · Roster Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 · Outsourcing (PADR's)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5160 · ADR Centre Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 · DRN Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 · Staff Support	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	2,533.00	30,396.00
5100 · ADR Business Service - Other													0.00
Total 5100 · ADR Business Service	7,348.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	6,848.00	82,676.00

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	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
5200 · Professional Development & Educ													
5210 · Certificate Programs													
5211 · Instructor Fees	4,400.00	8,400.00	11,400.00	11,700.00	6,100.00	6,200.00	16,400.00	5,600.00	9,300.00	16,700.00	19,500.00	0.00	115,700.00
5212 · Facility Rentals	1,038.00	1,488.00	1,488.00	1,938.00	1,488.00	1,338.00	1,938.00	1,938.00	1,788.00	1,938.00	2,688.00	1,038.00	20,106.00
5213 · Program Materials	825.00	445.00	325.00	950.00	235.00	235.00	770.00	350.00	445.00	955.00	1,160.00	0.00	6,695.00
5214 · Parking/Mileage/Travel	49.00	84.00	133.00	151.00	80.00	63.00	196.00	70.00	112.00	192.00	224.00	0.00	1,354.00
5215 · Courier	0.00	25.00	0.00	50.00	0.00	0.00	25.00	25.00	25.00	25.00	50.00	0.00	225.00
5216 · Course Design	4,500.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,500.00
5217 · License Fee	2,000.00	250.00	0.00	0.00	250.00	0.00	500.00	250.00	0.00	0.00	0.00	0.00	3,250.00
5218 · Instructor Development	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5219 · Staff Support	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	3,375.00	40,500.00
5210 · Certificate Programs - Other													0.00
Total 5210 · Certificate Programs	16,187.00	14,067.00	16,721.00	18,164.00	16,528.00	12,211.00	23,204.00	11,608.00	15,045.00	23,185.00	26,997.00	4,413.00	198,330.00
5220 · Specialty & Prof Development													
5221 · Instructor Fees	0.00	2,000.00	0.00	0.00	5,400.00	8,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00	21,400.00
5222 · Facility Rentals	0.00	0.00	0.00	0.00	0.00	450.00	0.00	0.00	0.00	450.00	0.00	0.00	900.00
5223 · Program Materials	0.00	300.00	0.00	0.00	450.00	600.00	0.00	0.00	0.00	600.00	0.00	0.00	1,950.00
5226 · Course Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5229 · Staff Support	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	1,645.00	19,740.00
5220 · Specialty & Prof Development - Other													0.00
Total 5220 · Specialty & Prof Development	1,645.00	3,945.00	1,645.00	1,645.00	7,495.00	10,695.00	1,645.00	1,645.00	1,645.00	8,695.00	1,645.00	1,645.00	43,990.00
5230 · Contract Training													
5231 · Instructor Fees	0.00	0.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00	2,400.00	2,400.00	2,400.00	0.00	14,400.00
5233 · Program Material	0.00	0.00	0.00	300.00	300.00	300.00	0.00	0.00	300.00	300.00	300.00	0.00	1,800.00
5234 · Parking/Mileage/Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5235 · Courier	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5236 · Course Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5238 · MTI Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5239 · Staff Support	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00	14,880.00
5230 · Contract Training - Other													0.00

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	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
Total 5230 · Contract Training	1,240.00	1,240.00	1,240.00	3,940.00	3,940.00	3,940.00	1,240.00	1,240.00	3,940.00	3,940.00	3,940.00	1,240.00	31,080.00
5240 · Public Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5250 · Conference													
5251 · Conference Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	30,000.00
5259 · Staff Support	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	17,100.00
5250 · Conference - Other													0.00
Total 5250 · Conference	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00	11,425.00	11,425.00	11,425.00	1,425.00	1,425.00	47,100.00
5260 · Designations & Accreditation													
5261 · Assessments & Roleplays	0.00	0.00	350.00	0.00	0.00	0.00	0.00	0.00	350.00	0.00	0.00	0.00	700.00
5264 · Parking/Mileage/Travel													0.00
5269 · Staff Support	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	12,840.00
5260 · Designations & Accreditation - Other													0.00
Total 5260 · Designations & Accreditation	1,070.00	1,070.00	1,420.00	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	1,420.00	1,070.00	1,070.00	1,070.00	13,540.00
5200 · Professional Development & Educ - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5200 · Professional Development & Educ	21,567.00	21,747.00	22,451.00	26,244.00	30,458.00	29,341.00	28,584.00	26,988.00	33,475.00	48,315.00	35,077.00	9,793.00	334,040.00

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	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
5700 · General & Administrative													
5706 · Amortization	0.00	0.00	804.00	0.00	0.00	804.00	0.00	0.00	804.00	0.00	0.00	804.00	3,216.00
5708 · Bank Chgs, Int & Merchant Fees	1,225.00	1,295.00	1,523.00	1,645.00	964.00	1,180.00	1,404.00	1,115.00	1,335.00	2,151.00	2,098.00	199.00	16,134.00
5710 · CAMVAP Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5712 · Computer Equipment/Software	601.00	101.00	101.00	101.00	101.00	101.00	101.00	101.00	131.00	101.00	236.00	101.00	1,877.00
5714 · Conference Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00
5716 · Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5718 · Copying (Administrative Use)	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
5720 · Courier	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5722 · Employee Burden	505.00	505.00	505.00	505.00	505.00	505.00	505.00	505.00	505.00	505.00	505.00	505.00	6,060.00
5724 · Equipment Rental Leasing	932.00	153.00	288.00	932.00	153.00	288.00	932.00	153.00	288.00	932.00	153.00	288.00	5,492.00
5728 · Insurance	388.00	389.00	388.00	389.00	388.00	389.00	388.00	389.00	388.00	389.00	388.00	389.00	4,662.00
5730 · IT Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5732 · IT Maintenance	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00
5734 · Legal and General Council	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5736 · Meeting Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
5738 · Mmbship, subscrip, books, event	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
5742 · Office Supplies	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
5746 · Postage	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	1,500.00
5748 · Printing	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
5750 · Professional and Audit Fees	0.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00	8,000.00
5756 · Rent Edmonton	1,037.00	1,038.00	1,037.00	1,038.00	1,037.00	1,038.00	1,037.00	1,038.00	1,037.00	1,038.00	1,037.00	1,038.00	12,450.00
5758 · Staff Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5760 · Staff Events & Gifts	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
5764 · Telephone and Internet	380.00	380.00	380.00	380.00	380.00	380.00	380.00	380.00	380.00	380.00	380.00	380.00	4,560.00
5766 · Telephone - Cell	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,800.00
5768 · Travel	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.00
5790 · Staff Support	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	2,284.00	27,408.00
5791 · Employee CPP/EI													0.00
5700 · General & Administrative - Other													0.00
Total 5700 · General & Administrative	9,127.00	7,920.00	11,085.00	8,949.00	7,487.00	10,644.00	8,706.00	7,640.00	10,827.00	11,455.00	8,756.00	9,663.00	112,259.00

5900 · Governance

ADR Institute of Alberta
Budget
January through December 2016

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
5910 · Annual General Meeting	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00
5920 · Board Meeting and Travel	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	10,000.00
5930 · Board Committees and Projects	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
5940 · Insurance	306.00	306.00	306.00	307.00	306.00	306.00	306.00	307.00	306.00	306.00	306.00	307.00	3,675.00
5990 · Staff Support	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	2,340.00	28,080.00
5900 · Governance - Other													0.00
Total 5900 · Governance	5,246.00	2,746.00	5,246.00	2,747.00	5,246.00	2,746.00	2,746.00	2,747.00	5,246.00	2,746.00	5,246.00	2,747.00	45,455.00
6000 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	47,286.00	43,259.00	49,328.00	48,586.00	55,237.00	53,377.00	50,582.00	47,921.00	60,194.00	74,562.00	59,725.00	32,749.00	622,806.00
Net Income	**1,128.00**	**4,025.00**	**6,326.00**	**13,379.00**	**-12,026.00**	**-4,285.00**	**861.00**	**-7,645.00**	**-578.00**	**9,949.00**	**15,148.00**	**-20,003.00**	**6,279.00**