The Law Firm of
W. Donald Goodfellow, Q.C.
Barristers, Solicitors & Notaries Public

Suite 715, 999 – 8th Street SW
Calgary, Alberta Canada T2R 1J5
Telephone (403) 228-7102 Fax (403) 228-7199
www.goodfellowqc.com

W. Donald Goodfellow, Q.C., C. Arb.*
Direct Line (403) 209-5642
e-mail: wdonald@goodfellowqc.com

Philip R. Biggar, B.A., LL.B.
Direct Line (403) 209-5647
e-mail: pbiggar@goodfellowqc.com

Kelly Elizabeth Smith, B.A., J.D., LL.M.
Direct Line (403) 209-5648
e-mail: ksmith@goodfellowqc.com

Legal Assistant - Janice Bohdan – (403) 209-5646
e-mail jbohdan@goodfellowqc.com
Legal Assistant – Deanna LaCaprara – (403) 209-4085
e-mail: dlacaprara@goodfellowqc.com
Legal Assistant – Susan Smith – (403) 806-4060
e-mail: ssmith@goodfellowqc.com
Legal Assistant – Angela Egbase – (403) 209-5643
e-mail: aegbase@goodfellowqc.com
Accounting – Kim Stewart – (403) 209-5644
e-mail: accounting@goodfellowqc.com
Reception – Lisa Gaffan – (403) 228-7102
e-mail: lgaffan@goodfellowqc.com

December 31, 2013
(Dictated December 20, 2013)

DELIVERED BY EMAIL: paul@adralberta.com

ADR Institute of Alberta
Rooms CE223A
7128 Ada Boulevard
Ralph King Athletic Centre
Concordia University College
Edmonton AB T5B 4E4

Attention: Paul Conway

Dear Paul:

Re: Alternative Dispute Resolution Institute of Alberta (ADRIA)
Our File: 15890-396

I understand that you are responsible for the Designation Sub-Committee's work regarding Q.Arbs and C.Arbs. As you are aware I am a member of the C.Arb designation committee. I am finding that I am in the minority in a lot of votes where the majority of our committee is refusing to give a designation. There was an exemption in the designation rules if a person's experience was great even though they didn't meet the pigeon holes set out in the designation guidelines.

Could you kindly provide me with an up to date set of the criteria for both the Chartered Arbitrator and the Qualified Arbitrator designations.

I do have the Principles Criteria Protocol Competencies for the Designation of Chartered Arbitrator approved by the Board on the 26th of October 2012 as well as the

*Founding Fellow & Past Governor, Canadian College of Construction Lawyers
*Member of the Law Societies of Alberta, British Columbia, Yukon and Northwest Territories
*Chartered Arbitrator, ADR Institute of Canada, Inc.

Principles, Criteria, Protocol, for the designation of Qualified Arbitrator approved by the Board on the 30th of August 2012. Have there been any recent amendments?

The difficulty I am having with our Chartered Arbitrator Designation Committee is that everyone appears to ignore IV-Criteria (C-Waiver) where the education and practical experience requirements can be waived ("through proven skills and competency, longevity in practice and recognition and recommendation by peers..."). I just want to make certain I have the proper up to date rules before I ask the Chairman of the Committee John Wellborn to get a meeting of our Committee together to go over how we are reviewing the applications.

Best personal regards,

W. DONALD GOODFELLOW, Q.C., C. ARB.
WDG/ae

cc: Erika Deines via email: edexecutivedirector@adralberta.com
Jim Bancroft via email jbancroft@davis.ca