



ADR Institute of Alberta

Welcome to the 2021 ADRIA Annual General Meeting

- Please feel free to submit comments or questions via the 'Chat' or 'Q&A' functions in the menu bar. If you wish to make or second a motion, you can 'Raise Hand'.
- Motions requiring a vote will be spoken and then appear on the screen. Submit your vote by clicking on your preferred choice (in favour, against, abstain, non-voting).
- Only **Full ADRIA members** are eligible to vote at the AGM. Please do not vote if you are not a Full member.



June 10th, 2021

ACGM

Annual General Meeting



ADR Institute of Alberta



INDIGENOUS LAND ACKNOWLEDGMENT



Online Instructions

You will find the **AGM Agenda and Reports** on our new website. Log in to adralberta.com and select the Events tab to view. You can also view all the proceedings for last year's online AGM.

You may ask questions via the 'Chat' (preferred) or 'Q&A' functions at any time. Questions and comments on any particular issue will be addressed in turn. **Don't be shy!**

If you wish to make or second a motion, you can use the 'Raise Hand' or Chat functions. There is a short open forum at the end of the AGM, and the ED, Staff & Board will remain online after the 7pm performance for as long as might be required.

Voting Instructions

Online voting will be conducted during the meeting.

The questions being voted on will appear on the screen and you will be able to select your response. Note that only **FULL** ADRIA members have voting rights.

Please do not cast a vote if you are not a Full Member.

How to Vote online

When a vote on a motion is required, the question being voted on will be announced by voice, and it will be presented on the screen. You will then have approximately thirty seconds to submit your vote by selecting your preferred choice on the screen (In Favour, Against, Abstain, Non-voting).

Opening Teaser

**WE ARE RAPID
FIRE THEATRE**

Rapid Fire will be back after the AGM

2021 Annual General Meeting



Barbara McNeil
C.Med, Q.Arb
ADRIA President

Call to Order / Quorum



AGM Agenda

- **Welcome & Instructions (5pm)**
- **Intro by Rapid Fire Theatre**
- **Annual General Meeting:**
 - Call to Order / Quorum
 - Approval of Agenda & Minutes (posted online)
 - ADR Canada Greetings (ADRIC President)
 - Reports (see online resources)
 - President's Message
 - Treasurer's Report
 - Audit Report 2020
 - Appointment of Auditor for 2021
 - ADRIC Representative Report
 - Executive Director's Report
 - Motion to Amend ADRIA Bylaws (Governance Committee Chair)
 - Presentation of 2021/22 Board of Directors
 - New Business (if any)
 - Acknowledgements & Recognition
 - Adjournment
- **Membership Open Forum and Informal Q&A with Board & Staff**
- **Improv Comedy Theatre with Rapid Fire (concluding at 7pm)**



Approval of AGM Minutes



June 2020

President ADR Canada



Elton Simoes,
C.Med, Q.Arb



ADR Institute of Canada
Institut d'arbitrage et de
médiation du Canada ^{TM/MC}

President's Message

Barbara McNeil, C.Med, Q.Arb
ADRIA President 2019 to 2021



Treasurer's Report



**Dora Dang, C.Med, C.Arb,
C.Med-Arb, ADRIA Treasurer**

2020 Audit Report



HOLLP

CHARTERED PROFESSIONAL ACCOUNTANTS

2020 Audit Report (1)

	2020	2019
ASSETS		
CURRENT		
Cash (Note 3)	\$ 262,819	\$ 110,787
Investments (Note 4)	104,119	102,431
Accounts receivable	5,152	5,528
Interest receivable	385	926
Prepaid expenses (Note 5)	7,848	9,062
	<u>380,323</u>	<u>228,734</u>
TANGIBLE CAPITAL ASSETS (Note 6)	19,577	23,915
	<u>\$ 399,900</u>	<u>\$ 252,649</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities (Note 7)	\$ 44,732	\$ 20,963
Wages payable	4,520	880
Goods and services tax payable	4,426	1,488
Deferred revenue (Note 8)	108,920	73,274
Due to related party	17,584	10,939
	<u>180,182</u>	<u>107,544</u>
LOAN PAYABLE (Note 11)	40,000	-
	<u>220,182</u>	<u>107,544</u>
NET ASSETS		
General fund	179,718	145,105
	<u>\$ 399,900</u>	<u>\$ 252,649</u>

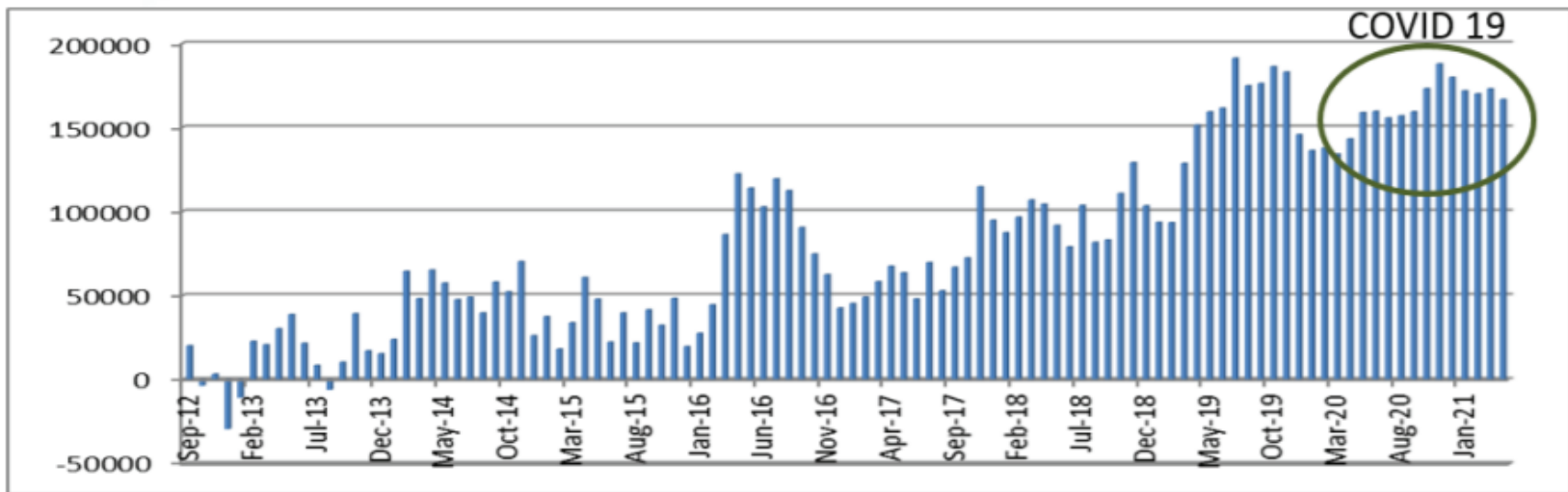
2020 Audit Report (2)

	2020	2019
REVENUES		
Professional development and education (<i>Schedule 1</i>)	\$ 276,821	\$ 540,895
Grants and other (<i>Note 11</i>)	135,010	11,142
Member services (<i>Schedule 1</i>)	113,009	121,821
ADR business services (<i>Schedule 1</i>)	85,599	90,218
Investment income	1,519	2,488
	<u>611,958</u>	<u>766,564</u>
EXPENSES		
Professional development and education (<i>Schedule 2</i>)	298,876	375,426
General and administrative (<i>Schedule 2</i>)	115,816	144,268
ADR business services (<i>Schedule 2</i>)	84,594	91,626
Member services (<i>Schedule 2</i>)	45,838	63,476
Governance (<i>Schedule 2</i>)	26,861	44,522
Amortization	5,360	5,497
	<u>577,345</u>	<u>724,815</u>
EXCESS OF REVENUES OVER EXPENSES	<u>\$ 34,613</u>	<u>\$ 41,749</u>
	2020	2019
NET ASSETS - BEGINNING OF YEAR	\$ 145,105	\$ 103,356
EXCESS OF REVENUES OVER EXPENSES	<u>34,613</u>	<u>41,749</u>
NET ASSETS - END OF YEAR	<u>\$ 179,718</u>	<u>\$ 145,105</u>

ADRIA Finances & Covid Relief

FINANCIALS

ADRIA NET ASSETS 2012 to 2021



In 2020 ADRIA:

- ended the year with a surplus of almost \$35K
- received \$111,655.39 in Federal Wage Subsidies
- received \$2,446.43 in Federal Rent Subsidies
- received a Provincial Relaunch Grant of \$20K
- accepted a \$40K Federal Business Loan (\$10K forgivable)
- approved for a Federal Youth Employment Grant

Treasurer's Report

- Motion to accept 2020 Audit Report
- Motion to appoint auditor for 2021



ADRIC Representative's Report

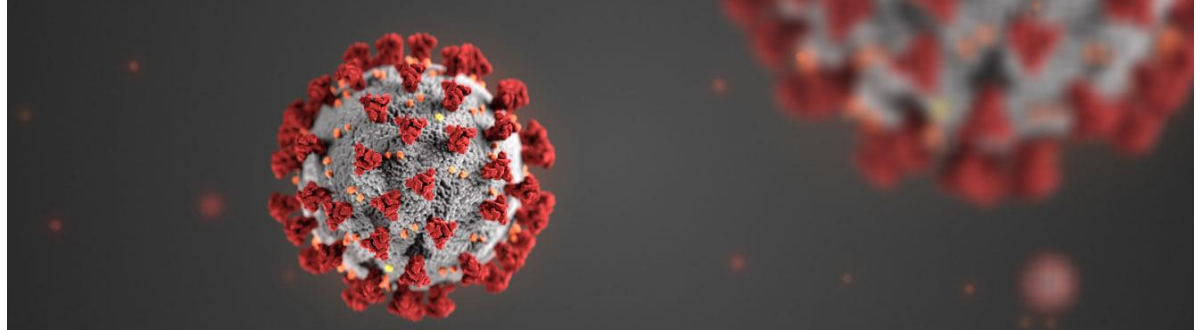


Barrie Marshall
Alberta's Representative to ADRIC

Executive Director's Report



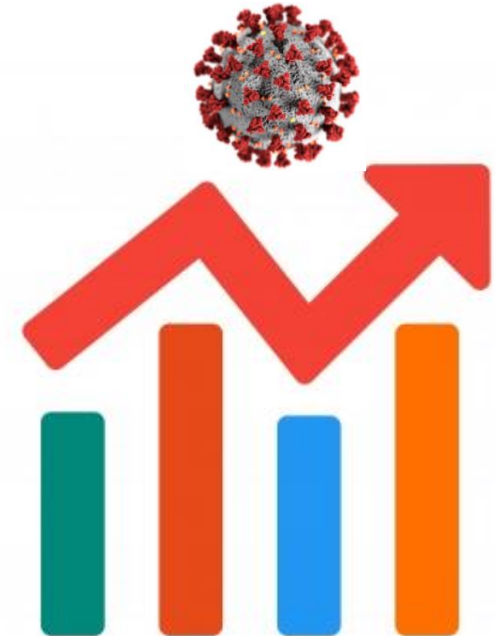
Paul Conway
Executive Director
2014-2021



ADRIA Membership

	Full	Associate, LINK, & Org. Learners	Total
September 2012 (ADRIA start date)	311	92	403
End 2012	329	102	431
End 2013	328	151	479
End 2014	361	144	505
End 2015	380	165	545
End 2016	385	168	553
End 2017	403	179	582
End 2018	397	229	626
End 2019	396	298	694

End 2020 380 299 679



2020 New Designations Awarded

29

- 1 Chartered Mediator**
- 3 Chartered Arbitrators**
- 4 Chartered Med-Arbs**
- 12 Qualified Mediators**
- 9 Qualified Arbitrators**



For Designations, Alberta still leads Canada in growth and in percentage of members with designations (72%)

2020 Chartered Incentives (continued)



Online Directory



Applications



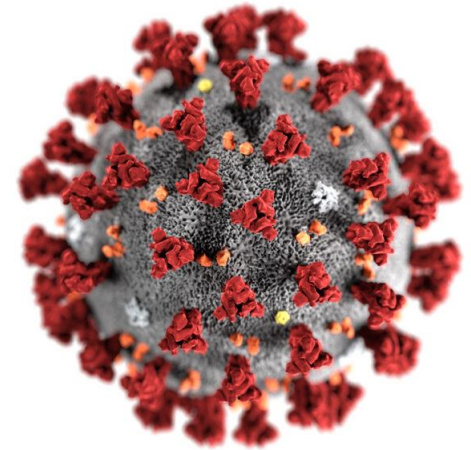
ADRIA's Covid-19 Response

Staff & Member Safety

**Enhance the Value of
ADRIA Membership**

**Financial Stability
Reduce Expenditures
Access Government
Covid-19 Supports**

**Invest in the future
Online Learning
Re-imagine ADRIA**



Governance – Special Resolution

Proposed Bylaw Changes

Proposed bylaw amendments are highlighted:

4.2 COMPOSITION OF THE BOARD

The Board consists of:

- a. A minimum of 5 and a maximum of 9 Directors, not including the Past President and ADRI National Representative, as determined by the Board from time to time who are elected by the Full Members of the Society, or as otherwise appointed pursuant to Article 4.8;
- b. the Society's immediate past president. If the past president is unable or unwilling to serve, the Board may, but is not required to, appoint another past president of the Society, and
- c. the ADRI National Director elected by the Full Members of the Society.
- d. Up to two (2) non-elected Directors appointed by the Directors then in office, with terms that end at the conclusion of the next AGM. Such Directors would be invited by the Board to offer subject matter expertise or skills that will advance ADRIA's strategic goals, or offer external/public perspectives to better inform the Board. Such Directors can be re-appointed or elected to the Board in accordance with this article or other articles that detail the Directors' eligibility and term limits.
- e. Executive Director(s) in a non-voting capacity

Continued - Housekeeping

4.3 DIRECTOR QUALIFICATIONS

1. The following may not serve as an Elected Director:

- a. an individual who is not a Full Member;
- b. an individual who has served as **an elected or non-elected** Director for 6 or more consecutive years ending within 3 years before the date of the election;
- c. an individual who is bankrupt; and
- d. an individual who has been removed as a Director.

Except as provided in this Section, retiring Elected Directors otherwise eligible for election to the Board may be re-elected to the Board.

2. Appointed Directors must meet the same qualifications as Elected Directors, and retiring Appointed Directors otherwise eligible for appointment to the Board may be reappointed to the Board.

Continued - Housekeeping

4.4 NOMINATING COMMITTEE

1. The Nominating Committee is established as a standing committee of the Society and consists of at least 1 Director and at least 2 other Full Members appointed by the Board.
2. The Nominating Committee will prepare annually for the Secretary a list of qualified nominees for election as Elected Directors and National Director, equal in number to the number of Board vacancies to filled, and they will be deemed validly nominated for election to the Board. In order to regulate the Board's size and its succession planning, the Board has the authority and responsibility to prescribe the number of vacancies to be filled by the Nominating Committee each year, and the length of term for each approved vacancy.
3. The Nominating Committee will endeavour to maintain gender balance and a balance of members from different areas of the province that represent different groups, organizations or individuals using or promoting ADR, however, the primary factor to be considered will be competency and ability to meet the Society's needs.
4. The list of qualified nominees will be sent to each Full Member at least 45 days before the AGM.
5. The Nominating Committee may also be asked for recommendations to fill the Board's non-elected positions.

Governance – Special Resolution



Motion, Discussion & Vote

Your Board of Directors



President of the Board



Barbara McNeil
C.Med, Q.Arb
ADRIA President

2020/21 Board Executive



Michelle Bonnici
Vice President



Ali Ansell, Q.Med
Board Secretary



Dora Dang, C.Med, C.Arb
Treasurer

ADRIC Rep & Governance Chair



Barrie Marshall
ADRIC Rep



Kevin Kelly
Q.Med, Q.Arb
Governance Chair

Directors



Sharon Roberts,
Q.Arb, Director

Paul Blakeney,
C.Med, Director



Samuel (Sam) Sele,
Q.Med, Director

Amin Poonja,
Q.Med, Director

ADRIA 2021/22 Directors

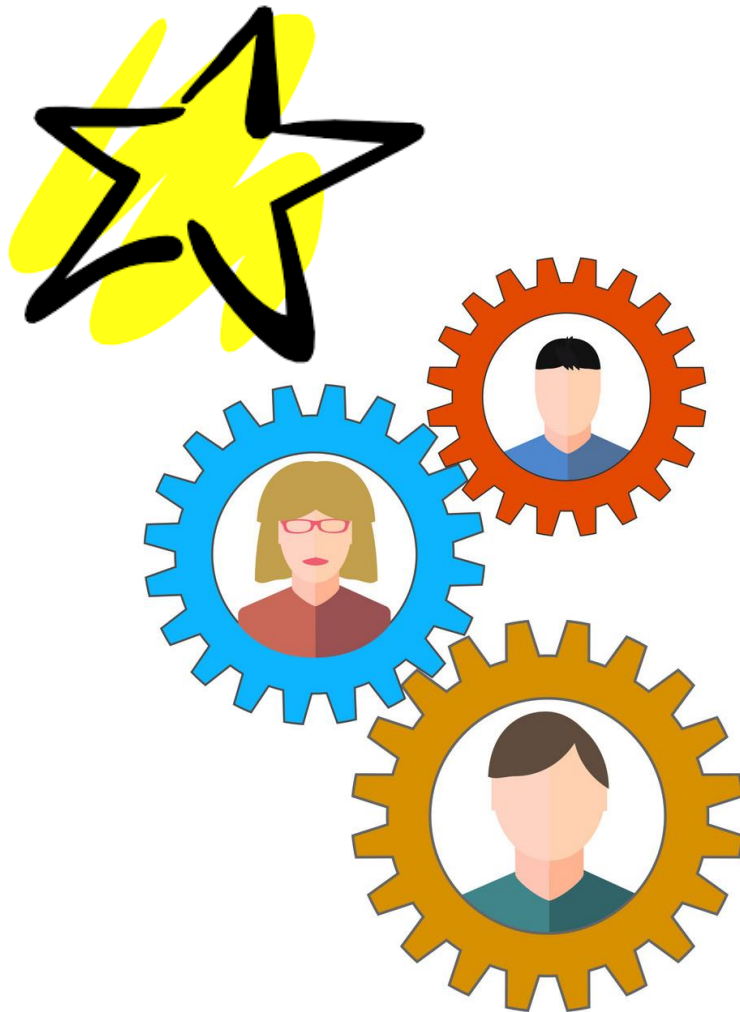


one departing board member
one new director
three returning board members
proposed addition of two ad hoc directors

New Business



Acknowledgements & Recognition



**ADRIA Staff,
Volunteers,
Instructors & Coaches.**

**Note also: Nominations
are sought for ADRIC's
Regional & National
McGowan Awards.
Deadline early-July 2021**

Adjournment



Membership Open Forum Informal Q&A with Board & Staff

QA

... to be continued, after Rapid Fire

ADRIA 2021 AGM

**Thank you
For
your participation**

... and now, for something completely different.



ADRIA 2021 AGM

*Thank
you*

Membership Open Forum Informal Q&A with Board & Staff

QA

... continued, for as long as you like.