

2020 Minutes

ADR Institute of Alberta
2020 ANNUAL GENERAL MEETING
June 11, 2020

Online via Zoom

1. Barbara McNeil, President, declared quorum and called the meeting to Order at 6:33 p.m. Approximately 71 members and guests were in attendance.
2. **Moved by JB Isaacs to accept the Agenda. Seconded by Paul Conway. Carried.**
3. **Moved by Dora Dang to accept 2019 AGM Minutes. Seconded by Tom Smith. Carried.**
4. ADRIC President Andy Butt brought greetings and an update on ADRIC activities.
 - Thanked ADRIA for their contribution to training and working through the pandemic and thanked volunteers including many Alberta members for volunteer efforts nationally.
 - ADRIC has tried to support members through pandemic and keep members staying connected. They have been putting on a number of free webinars, have developed a list of members who provide online services, and collecting resources for member practice during the pandemic.
 - Legislation is being created across the country, such as prompt payment legislation to keep construction projects moving ahead even while disputes are being resolved.
 - Due to the pandemic, this year's National conference will be a series of webinars beginning in July.
 - ADRIC has completed a set of Med-Arb rules. A Chartered Mediator-Arbitrator designation and training program has been created.
 - Training courses can be submitted and pre-approved by ADRIC.
 - Members are encouraged to submit articles.
5. A) President's Report delivered by Barbara McNeil – **Received.**
 - Thanked the many ADRIA members who volunteer on committees and by sharing their expertise.
 - Thanked the staff for their response to the pandemic.
 - Thanked Board for their commitment and hard work.
 - Board adopted a new vision statement for ADRIA: Leading Dispute Resolution in Alberta.
 - Board adopted five Strategic Initiatives (pre-COVID):

- a. Create the strategic business plan to have ADRIA ready to be a self-regulating professional organization, should the need arise.
- b. Focus on and develop the key relationships that advance the interest of ADRIA members.
- c. Develop and administer dispute resolution rosters to access the services of ADRIA's members.
- d. Define competencies for dispute resolution practitioners.
- e. Develop revenue streams in addition to training.

B) The Auditor's Report for fiscal year 2019 Presented by Dora Dang, Treasurer

- Overall revenue exceeded expenses by \$41,749.
- Due to personal reasons, David Chung rescinded the auditor position for 2019. Ho LLP was appointed as the new auditor.

Moved by Dora Dang to accept the audited financial statements as presented. Seconded by Ali Ansell. Carried.

Moved by Steph Gagnon to appoint Ho LLP as Auditor for 2020. Seconded by Cecile Schultz. Carried.

C) ADRIC Representative's Report Delivered by Barrie Marshall - **Received**

- Discussed prompt payment adjudication initiative. ADRIC is a major contributor. Most provinces and GOC are in process of implementing pp legislation. Ontario's legislation is already operational and adjudications are taking place.
- Prompt payment legislation provides for an expedited payment process plus adjudication during construction projects.
- ADRIC and affiliates are trying to obtain roles federally and provincially as the Adjudication Authority and are in a loose partnership with three other organizations to do so – Royal Institute of Chartered Surveyors (RICS), Canadian Institute of Quantity Surveyors (CIQS), and the Chartered Institute of Arbitrators.

D) Education Report Delivered by Tammy Borowiecki - **Received**

- 2019 was an outstanding year for the Education department with an increase of 42% in number of students and 32% in student days over 2018. The pandemic in 2020 brought in-person training to a halt.
- The Education Department has been working to redesign existing content for online delivery and to create new online learning opportunities. New online tools have been developed.
- In-person classes for fall are open for registration and will proceed with proper social distancing measures if minimum enrollment is met.
- The Education department encourages anyone that has developed a webinar or workshop of interest to the ADR community to reach out.

E) Executive Director's Report Delivered by Paul Conway - **Received**

- Membership numbers have declined somewhat in 2020 with the continuing impact of COVID and economy.
- Over 30 new designations. There will now be 3 application periods/year.
- More incentives for Chartered members are being introduced: fee holiday for applications in 2020, lower rate for Directory listing, and lower insurance rate.

- Changes to CEE structure allowing for submission of points annually and requiring CEE points for Arbitrators.
 - Thanked all the instructors, coaches, and volunteers.
 - Thanked staff for their outstanding efforts in a busy 2019 and with the COVID challenges.
 - In response to COVID, classes were cancelled and training and events are being moved online.
6. Barbara McNeil acknowledged returning Board members (Barbara McNeil, Michelle Bonnici, Dora Dang, Barrie Marshall, Kevin Kelly, Amin Poonja, Ali Ansell, Paul Blakeney) and welcomed new members Sharon Roberts and Sam Sele.
- Barrie Marshall acknowledged and thanked outgoing Board members Doug Devlin and Michelle Simpson who has served on the Board for many years and provided many outstanding contributions to ADRIA.
7. New Business – none.
8. There being no further business, the AGM was closed at 7:31 p.m

Staff and Board remained online to answer general questions from the membership.