

**Minutes of the Meeting of the Board of Directors  
of the ADR Institute of Alberta, held via Zoom videoconference  
on May 23, 2017**

**Present:** Dolores Herman, QMed (President & Chair),  
Barrie Marshall (Vice President),  
Kevin Kelly, QArb, QMed (Treasurer),  
Stan Galbraith (Past President, PRT Rep)  
Michelle Simpson, CMed, CARb (Governance Committee Chair),  
Dora Dang, CMed, QArb (incoming Director)  
Alasdair MacKinnon, CMed, QArb (Director),  
Joanne Munro, CMed (Director).  
Paul Conway (Executive Director) (non-voting).

**Not attending:** John Welbourn, CARb (Secretary),  
Wendy Hassen, CMed (ADRIC Rep),  
Gayle Desmeules, QMed (departing Director),  
Jeffrey Jessamine, QArb (departing Director),  
Joanne Munro, CMed (departing Director),  
Amin Poonja, QMed (incoming Director)

1. The President called the meeting to order at 7:05pm and declared quorum.
2. The Board welcomed Dora Dang to the meeting, and introductions were exchanged.
3. The Board discussed the current Executive positions, and how Dolores & Barrie had been essentially serving as Co-Presidents for the past year, with Dolores serving nominally as President.
4. Dolores & Barrie expressed a willingness to continue for their final year in this fashion, with Barrie serving nominally as President. Kevin expressed a willingness to continue serving in the role of Board Treasurer. John had previously expressed a preference to not continue as Board Secretary.
5. Similarly, should the Board concur, Stan expressed a willingness to continue his service as Past President and PRT rep, and Michelle was willing to stay on as Chair of the Governance Committee, preferably with some assistance. Wendy still has two years remaining in her mandate as ADRIC Representative (ADRIA/Alberta).
6. All continuing Board members expressed confidence in these Directors continuing in the roles described. At this point there were no volunteers for the role of Board Secretary, so the Board decided to re-visit the vacancy at their June meeting.

**Motion:** to approve an ADRIA Board Executive for 2017/18 comprised of Barrie Marshall (President), Dolores Herman (Vice-President), and Kevin Kelly (Treasurer), with Stan Galbraith (Past President/PRT Rep) and Michelle Simpson (Chair of the Governance Committee) retaining these responsibilities. (Marshall/Simpson) Passed unanimously.

7. The meeting continued and concluded with a general description of the AGM and assigned speaking roles.

**The meeting was adjourned at 7:38 pm.**