

Supervised Mock Mediations Guidelines

A “Supervised Mock Mediation” is a role play mediation involving two or more parties. It is conducted solely by the Q. Med. candidate. It may not be a co-mediation. The Q. Med. candidate is expected to conduct the entire mediation from start to finish for at least one hour and up to one and a half hours in duration. The candidate must complete all stages/phases of the mediation model in the mock (role play) mediation. The candidate is expected to complete a summary of interests (goal statement), move the parties into brainstorming/ option generation, and test the options against the interests identified in the summary goal statement.

The supervisor(s) of the mock mediations must assess the candidate as having the ability to effectively manage the mediation process including the parties’ engagement and expectations for a two-party mediation of basic-to-moderate complexity. The Supervised Mock Mediation is conducted separately and apart from any classroom evaluation occurring as part of the students’ mediation training, either at ADRIA or another approved mediation program. There is a cost associated with this review.

The Supervisor must be chosen from an ADRIA roster of “approved supervisors” comprised of Chartered Mediators in good standing with the ADR Institute of Canada. The Supervisor is asked to debrief the applicant, fill out and return the “Supervised Mock Mediation Review Form” directly to the ADR Institute of Alberta.

Supervised Mock Mediation Review Form

Name of Candidate:
Phone:
Email:

Name of Supervisor:	Date of Mock Mediation:
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Please note: You must be on ADRIA's roster of approved supervisors to complete this form.

Supervisor Instructions:

Please complete the following two-part form sign and forward directly to ADRIA on behalf of the applicant.

ADRIA Designations Committee

#225 Tower 1
3697 Mill Woods Road NW
Edmonton AB T6K 3L6
TEL: (780) 433-4881
FAX: (780) 433-9024
EMAIL: membership@adralberta.com

PART 1:

Application of Mediation process & skills

1. Ability to establish and describe to the parties key mediation processes and ground rules, such as confidentiality, role of the mediator, caucusing and authority to settle.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

2. Ability to work with strongly felt ideas or values of the parties.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

3. Ability to deal with strong emotion.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

4. Ability to separate the mediator's personal views from issues under consideration.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

5. Ability to listen actively.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

6. Ability to work with the parties effectively to get the facts, issues and perceptions clearly out on the table.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

7. Ability to treat the parties and to run the mediation process in a fair, all-partial, respectful and dignified manner.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

8. Ability to ensure that all parties have an opportunity to participate in the process.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

9. Ability to uncover parties' needs and interests.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

10. Ability to assist the parties to make their own informed choices.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

11. Ability to assist the parties to evaluate their options effectively.

Met or exceeded expectations Did not meet expectations Did not observe
Comments:

PART 2:

1. Did you observe this Q. Med candidate conducting a mock (role-play) mediation from start to finish (all stages/phases) of at least one hour in duration under your supervision?

Yes No
Comments:

2. Overall, did this candidate run an effective mediation process?

Yes No Not able to tell
Comments:

3. Was the candidate able to manage the parties effectively such that the parties could focus and work on the issues in dispute?

Yes No Not able to tell
Comments:

4. Overall, does the candidate have good communication and intervention skills?

Yes No Not able to tell

Comments:

5. Would you recommend this individual if a friend/family member needed a mediator for a moderately complex situation involving two parties?

Yes No Yes, but with reservations

Comments:

Based on the criteria set by the Designation Committee, would you recommend this candidate for a Qualified Mediator Designation?

Yes No

Final comments and/or explanatory notes:

Supervisor Signature: _____